



ANNUAL REPORT

2013



1 STRUCTURE

2 DEVELOPMENT COOPERATION PROJECTS

2.1 Albania

2.1.1 Albania Tomorrow: programme for the re-launch of key sector for the economic and social development.

2.1.2 Agriculture methods, local production and environment protection: a pilot proposal for sustainable development in Albania- Sustainable agriculture development intervention in the districts of Scutari, Lezhe e Berat Mozambico.

2.2 Kosovo

2.2.1 Forestry Fruits Processing Plant in Junik.

2.3 Mozambico

2.3.1 Urban and peri-urban environmental protection in Maxixe.

2.4 Zambia

2.4.1 Biodiversity, environmental protection and economic development: the challenge of Mongu

2.4.2 Integrated Solid Waste Management in the city of Mongu.

2.4.3 Quality education for a sustainable development in the area of Siavonga and Lusitu.

2.4.4 Olga's The Italian Restaurant and guest house, Livingstone.

3 GLOBAL CITIZENSHIP EDUCATION ACTIVITIES

3.1 Global citizenship education at school, Milan and Province.

3.2 Waral project, Bruzzano quarter, zone 9 of the city of Milan.

3.3 Educational support to pre-adolescents, zone 9 of the city of Milan.

3.4 Youth council, city of Milan.

3.5 Integration of foreign students, Forlanini quarter, zone 4 of the city of Milan.

3.6 Co-ordination.

4 RECRUITING AND TRAINING

5 COMMUNICATION AND FUNDRAISING

5.1 Communication.

5.1.1 A recognizable image.

5.1.2 Magazine.

5.1.3 Mailing.

5.1.4 Newsletter.

5.1.5 Leaflets.

5.1.6 Web site and social networks.

5.1.7 Volunteer for development.

5.1.8 Press office.

5.1.9 Spot and videos.

5.2 Fundraising.

5.2.1 Direct mailing.

5.2.2 RID and different ways to donate.

5.2.3 5x1000.

5.2.4 Ethical wedding favors.

5.2.5 Crowd funding.

5.2.6 Christmas gifts.

5.2.7 Private companies.

5.2.8 Foundations

5.3 Events.

5.4 Supporting groups.

- 5.4.1 Warrantors.
- 5.4.2 Amici CeLIM.
- 5.4.3 Bethesda Association.
- 5.4.4 Local groups.

6 ASSOCIATIVE LIFE

- 6.1 General Assembly in April.
- 6.2 Autumn Membership Day.
- 6.3 Christmas Eve.

ATTACHMENTS

- Balance sheet.
- Financial Statement.
- Auditor's Report.

Ce.L.I.M. MILANO

ACTIVITIES 2013

1. STRUCTURE

The structure in Italy is currently composed as followed:

- The Development Cooperation Sector has a Desk Africa who coincides with the Coordinator of the NGO and a Desk Balkans; the paid staff has been constantly supported by 1 volunteer for the Balkans area.
- The Project Accounting sector can count on 2 volunteers for the projects abroad and in Italy
- The Global Citizenship Education Sector has been supported for the first three months of the year by collaborators of Amici CeLIM and subsequently by 4 CeLIM employee and 1 volunteer;
- The Communication and Fundraising Sector has been managed by 1 dependent, responsible for the communication and the relationship with banking and grant-making foundations
- No changes have occurred in the Human Resources Sector (1 employee), while in the Administration sector there's 1 employee supported by the work of a volunteer

Abroad there have been 8 volunteers and experts and, for the first month of the year, closing their period of service, 16 civil service volunteers. In June 4 civil service volunteers completed their service in Italy in the following sectors: Project development, Raising awareness and Communication.

2. DEVELOPMENT COOPERATION PROJECTS

2.1 Albania

2.1.1 Albania Tomorrow: programme for the re-launch of key sectors of economic and social development

The project, started in May 2011, lasts three years, targets the districts of Scutari, Tirana e Berat and focuses on 4 intervention sectors plus one cross-cutting area: advanced technologies, social entrepreneurship development, agriculture and tourism/Albanian art heritage restoration. The fifth cross-cutting sector is the involvement of Albanian diaspora in Italy with particular attention to those migrants who show a real interest in going back to their country of origin, exploiting the professional knowledge gained in Italy. The partnership is composed of 13 Italian partners of different legal nature, each of them proficient in one project sector. In details CeLIM has the double role of coordinator of the project and responsible for the transferring of technical competencies and technologies in the field of renewable energies, mechatronics and electro-medical science. In these fields these were the activities implemented:

In Albania:

- Highly specialised education (renewable energy, mechatronics and scientific engineering):
 - Partnership agreements were signed with the Albanian Ministry of Education

and the Ministry of Labour for the launch in 8 professional schools of specific courses for electricians and plumbers for the plant designing of solar panels and solar thermal systems. Recognized ministerial diploma. The Vocational Training Centres (VTC) and the professional institutes (NVET) of the Municipality of Scutari, Tirana, Valona, Korça and Kukës have been involved.

- Educational curricula targeting 75 students of VTCs and 107 students of NVETs have been launched.
- 8 laboratories of solar panels and thermal energy for the practical phase of the educational curricula at 8 Vocational Training Centres.
- 2 seminars about renewable energy have been organized at the VCT of Valona and Scutari, with a total attendance of 63 students.
- Launch of a Master in mechatronics (30 participants) and the Master in Scientific Engineering (second edition- 20 participants), at the Politecnico of Tirana in partnership with the Politecnico of Torino and the Politecnico of Trieste. The Master have been launched after a period of training for the Albanian lecturers organized by the above-mentioned Italian universities.



- Training for the establishment or the strengthening of companies
 - A course on business management has been organized at the VCT in Tirana for 59 participants.
- Transferring of technologies for the renewal of key sectors for the economic development of Albania:
 - 2 help desk of Technology Transfer for the agriculture sector have been created and started: one at the Technology Transfer Centre at the Albanian Ministry of Agriculture and one at the Agriculture Department of the University of Tirana. Both the help desks are provided with a database useful to search for contacts among companies, universities, research centres, specialized consultants and other relevant stakeholders in the field either in Italy and in Albania (50 renewable energies experiences in agriculture, 424 contacts for the agriculture sector and 418 for the industrial sector)
 - 1 help desk of Technology Transfer for the industrial sector has been launched at the Politecnico of Tirana. The desk has been provided with a database of contacts of companies, universities and other relevant stakeholders in the field both in Italy and Albania.

In Italy:

- Training for the establishment and the strengthening of companies:
 - One course about “Renewable Energy and potential development in Albania” has been organized in collaboration with the Politecnico of Milano for 30 young Albanian undergraduates.
 - One course about “Start-up of new companies” has been organized for 45 young undergraduates (Albanian and not) who are willing to go to Albania to launch their own private company thanks to the know-how acquired in Italy.

- Maintenance and development of the website Albania Labour Help Desk :1740 job offers and 1980 request for job recorded; 574 job interviews realized and 178 employment contracts signed.

2.1.2 Agriculture methods, local production and environment protection: a pilot proposal for sustainable development in Albania- Sustainable agriculture development project in the districts of Scutari, Lezhe e Berat.

The project, launched in April 2012 and lasting 18 months, was born as the prosecution of the Project Albania Tomorrow, involving both agriculture and renewable energy, which are looked after respectively by ARCI Milano and CeLIM. The final aim of the project is to support the rural Albanian communities in the districts of Scutari, Lezhe e Berat to develop sustainable agriculture systems in order to protect biodiversity, with methods that combine technology innovation with environmental protection and local and traditional productions. In particular in the district of Berat the project deals with the organic certified honey production chain, and the oil production chain in the village of Cukalat, with the wine and oil production chains in the village of Corodove and with the *salvia officinalis* production chain. In the district of Scutari the projects works on the fruit and vegetable production chain and on the production of sausages in the agro industrial centre of the mountain community of Puke. In the countryside of the district of Lezhe the project focuses on the support to the tourist activities. Each of these production chains and economic activities is supported with actions of knowledge transferring about sustainable production techniques, transferring of agriculture equipments and installation of energy renewable plants aiming at heating greenhouses, stalls, work places and irrigating fields, olive tree groves ad vineyards.

The projects ended on the 30th of November 2013, after an extension period of two months.

Throughout 2013, the following activities have been implemented in order to achieve the expected results:

- Honey production chain:
 - 41 beekeepers (among whom 35 women) have been trained with 3 cycles for a total of 30 hours of technical training on beekeeping techniques, prevention and treatment of illnesses, cleanliness of the hives, identification of the most suitable areas to transport the hives and the honey collection.
 - The production of honey has been started, the certifications for selling have been obtained and the first 600 1kg chestnut and flower honey-pots have been sold at 5euro per kg.
- Oil production chain:
 - 23 olive grower have been trained on organic cultivation methods and drip irrigation systems.



- Interventions of fine-tuning and restoration of 3 existing hydro systems (renovation of old canals and tanks), which are in addition to the 3 built in 2012 for 15 ha of olive tree grove.
- Installed a pilot solar energy water pumping system connected to the wells. Average distributing power 4.000 kwh per year.
- 30.000 bottles of a local typical oil have been produced and sold (cultivar Koker Madh Berati and Kalinjot), each at 2.5 euro per litre.
- A rotation common fund of 30.000 euro has been offered to the olive grower cooperative and 11 loans for a total amount of 9.700 euro have been granted.
- Wine production chain:
 - 15 vine growers have been trained on how to strengthen and maximise the production of local cultivated varieties (Kalmet e Skrapar).
 - 2 tanks for water collection and connected drip irrigation systems for 5 ha of vineyards have been placed.
 - **5.000 0,75cl bottles** have been produced and are now being distributed at 2.5 euro per litre.
 - A rotation common fund of 30.000 euro has been offered to the vine growers cooperative and 3 loans for a total amount of 3.450 euro have been granted.
- *Salvia officinalis* production chain:
 - An air-conditioning system for the 500mq greenhouse has been placed. It is a biomass plant that uses olive residues derived from the oil production chain to maintain the temperature inside the greenhouse at 15° degree during the wintry months, which is the suitable temperature for the sprouting.
 - 30 women have been involved in the *salvia officinalis* cooperative
 - 25.000 seedlings have been planted for a foreseen harvest of nearly 2 tons of salvia in April 2014.
- Community Agro industrial Centre in Puke:
 - Insulation interventions have been realized inside the centre and in the stalls and a wood biomass plant to heat the insulated rooms has been installed.
- An itinerary through the museums has been organized in the city of Berat and educational and awareness itineraries on sustainable agriculture have been realized in the city of Berat, Lezhe e Scutari, which will be part of the Green Energy Park sponsored by the Albanian Ministry of Agriculture.

2.2 Kosovo

2.2.1 Forestry Fruits Processing Plant in Junik



The project, financed by the European Commission, started in February 2013 and is going to finish in November 2014. The project aims at increasing the value of a very low-income economic activity of a particular vulnerable category in Kosovo: the forestry fruit growers, whose activity is really common in the rural areas near the mountains and in the mountain communities themselves.

The project has three main expected results:

- 1) The participation of 300 forestry fruits growers inside 6 already established

associations of the sector and the strengthening of the operating and the management system of these associations, which have to be considered as the organisational and reference centres for the newly associates and as warehouses for the collected fruits. The associations are located across the main Municipalities of the Western Region of Kosovo (at the border with Albania and Montenegro) – Junik, Gjakova, Peja, Deqane and Klina. Among these 300 forestry fruits growers, at least 30 have to belong to ethnical minority groups.

- 2) The establishment in the Municipality of Junik, 20 km equally far away from each of the others municipalities, of a processing centre of the forestry fruits collected by the 6 associations. The raw materials will consist of summer and winter forestry fruits and the production will be diversified: jams, pâté and creams, fruit juices and frozen fruits. The processing centre will be organized as a second level commercial agriculture cooperative, whose members will be the 6 above-mentioned associations.
- 3) The achievement of the sales certifications and of the EU quality standards (Kosovo aims at obtaining the status of EU pre-accession country), establishment and realization of a strategy for the marketing of the products.

Throughout the year 2013 the following activities have been implemented:

- Strengthening of 6 forestry fruits growers associations:
 - 11 training sessions about the forestry fruits collection methods and the protection of the forest for a quick spontaneous regeneration of the fruits have been held for 326 fruit growers and 700 illustrative books have been distributed among the beneficiary fruit growers and the agriculture supervisions of the involved municipalities;
 - **N. 326 fruit growers** have been affiliated in 6 sector associations;
 - Adaptation works have been realized in the warehouses of the 6 forestry fruits collection centres according to the EU hygienic standards and a list of specific tools for each association.
- Establishment of the production centre e and of the second level agriculture cooperative:
 - 90% of the construction of the building have been realized, 2 months late than the time foreseen.
 - The processing machines for forestry fruits have been identified and the apple production chain, which is a growing family based sector, although not well structured yet, has been added.
 - The draft of the statute and the regulatory act of the cooperative has started, the association's agreements have been prepared.
 - The draft of the business plan of the agriculture cooperative has been launched.
- Certifications and marketing:
 - The updating of the market study on wholesalers, certifying bodies and ranking in the Kosovan market.

2.3 Mozambique

2.3.1 Urban and peri-urban environment protection in Maxixe

The project, started in February 2012, intends to improve the sanitary and environmental conditions in the urban and peri-urban area of Maxixe, through raising awareness activities on environmental themes for the local population, a better management system of waste collection, the distribution of compost, training

activities for the farmers on the use of fertilizers and the construction of a new composting centre.

Throughout the year 2013, in order to achieve the results, the following activities have been realized:

- **New tools** have been given to the Urbanization Services Board for the local garbage collectors: 10 kit composed of wheelbarrows, rakes and shovels, to facilitate the clearing of the public streets and the collection of every kind of urban solid waste in the city centre.
 - The new compost centre has been built. The work, supervised by the architect Angelo Nevese, has been concluded in June after 4 months and the structure respects the national quality standards. It is composed of 18 basins for the compost, 2 tanks (5.000 and 10.000 lt), 1 warehouse, an office, 2 toilets, one little warehouse for the tools, the shaded nursery, 2 yards and a metallic net. The centre has been inaugurated on the 25 July, with the participation of the mayor and the local administrators and representatives.
- 
- A fine shredder (to cut the wood biomass), a digital probe (to monitor the temperature) and an electric stapler have been bought. Furthermore a manual motorized sifter has been created to divided quickly the not biodegradable part.
 - **Training of 2 workers** for the compost centre. The third selected man has revealed a not reliable person.
 - In February the production of the compost has started with a monthly average production of 1.000kg.
 - Chemical analysis have been realized at the Department of Sciences of Soil, Agriculture Faculty of the University of Milan. The analysis have underlined the optimum chemical and physical values of the compost according to the Italian quality standards.
 - The local production of metallic waste containers has been supported. The number of containers has raised to 6 in the peri-urban markets of Extensao, Soger, Mademo, 1 in the urban market of Xiquanjanine, 1 in the central square (from where the public buses starts) and 1 in the central ward of Chambone A.
 - 40 metallic bins (100lt capacity) have been produced in workshop of the Diocese of Mongue. The bins are made of a rotating metallic net that facilitates the collection. They have been placed in the main streets of the city, where there was seen a complete absence of containers for the collection of small solid waste.
 - The experimental phase of the differentiated organic waste collection has been started: 13 among restaurants and commercial centres have been granted the collection service 3 times a week and they have been given for this purpose 16

containers to separate the organic residues. Every week 550- 600 kg of already differentiated organic residues are collected and ready to be processed in the new compost centre.

- Educational events have been organized at the Education Institute for Teachers, where practical activities like the construction of a small compost plant (4 cells) to recycle the organic waste produced by the school kitchen and collected with the provision of a suitable 120lt plastic container and the recreation of the different phases of the compost process have been promoted.
- Participation to the environment fair in Xai Xai (Gaza Region) with brochure, photos of the project and of the compost process, exhibition of biomass samples at different decomposing stages.

2.4 Zambia

2.4.1 Biodiversity, environmental protection and economic development: the challenge of Mongu

The project aims at contributing over a 3 year period to reduce the socio-economic decay that affects the district of Mongu (Western Province) by promoting a sustainable development process which guarantees an economic benefit for the involved population. To achieve this objective the project implements innovative measures to protect and restore environmental biodiversity in 39.819 ha of land, to improve the nutritional status of 20.000 people and to increase the internal economic security for 2500 families.

The results achieved during the year 2013 are as follows:

- **Reforestation:** CeLIM and Diocese of Mongu (DMDC) in partnership with the Forestry Department (FD) have promoted awareness meetings about forest conservation in different communities. With the financial support of CeLIM and of the Forestry Department, it has been possible to implement early burning activities over **42.943 ha** of forest. The objective of safeguarding the forest from late fire has been achieved and exceeded by 3.624 ha thanks to the common action of the partners.
- A Training of Trainer about the management of the forest has been organized and it has been attended by 3 members for each community (Malala East, Ndanda West and Ndanda East). The participants of the community of Nanda West have been the first to organize the same course for the members of their community and they have obtained 2 plots to create a nursery and to plant windbreak trees (Eucaliptus and Pine). This will guarantee to them a future income. Also the other trainers from Malala East and Nanda East are following the same path.
- After a first planting intervention in January, new interventions have been planned for November combined with a new training for trainers and awareness activities on environmental protection. Throughout 2013 a total number **410.000 trees** have been planted thanks to the collaboration between CeLIM and its partners.
- The forest inventory and the socio-economic census have been delayed due to the lacking receiving of the requested data. These activities are scheduled for May and June 2014.
- The improved Pulumusa stoves, thanks to the good result of the training course are now available in the market of Mongu. Their sale during public events augurs well for the future diffusion of the products among the citizens of Mongu. CeLIM, according to the signed agreements with the producers, has bought the materials

in exchange for stoves, later sold at a favourable price.

- **The Clay stoves:** currently CeLIM is present in 2 communities. In Mawawa (which had already been producing clay stoves), the project supported and improved the techniques used in the production in order to make the existing association independent and available to train the nearby communities. In Mukukutu the group has started from the beginning. Both communities are active but they still need a little support.
- **6 Rocket Stove** have been distributed in different schools, which have also received a monitoring module.
- The new briquette machine has been bought on the 10 February. It will produce briquettes using the scraps derived by the wood cutting and the rice cleaning. Contacts have been made with some companies both in Lusaka and in Mongu which showed interest in the briquettes. 2,25 tons of briquettes have been produced in different compositions but the marketing of the products will start only with the achievement of the desired standard.
- **Organic vegetable gardens:** 2 training course have been organized as follows: one course on compost and worms breeding for compost making (22 farmer participants) and one course on collection of rain water (26 participants).
- **5 radio programmes on the importance of a diversified diet and on malnutrition went on air.** The programmes were met with great public approval, as it can be clearly understood through the lots of phone calls and letters received by the radio station. The success was ensured thanks to the importance of the themes discussed with the participation of relevant experts in the related fields.
- A new soap laboratory has been created in Limulunga and it has been named Mwendakulwe Women Group (22 women + 1 man). The laboratory of Mawawa will be realized during 2014. The production of soap in the village of Mukangu is currently blocked for leadership problems inside the group. Nanda East and Lukuku associations are very close to start the production of the soap. The laboratory of Mongu has a logo and its own label and the first signs from the marketing of the products are positive and encouraging. The **SepoSoap** has obtained a positive opinion also from the Lewanika Hospital of Mongu thanks to the recognized therapeutic properties for the skin.



2.4.2 Integrated Solid Waste Management in the city of Mongu

The project aims at creating a cleaner and healthier city for more than 10.000 citizens through an integrated solid waste management. The activities implemented in the 2013 in order to achieve this goal are the following:

- **Solid waste characterization study:** the terms of reference for the characterization study have been developed in January. In June an analysis of the data have been realized with the logistic support of CeLIM and Municipal Council of Mongu. Finally a Report has been elaborated. From this report it is

evident that 71% of the waste is organic and for an estimated weekly waste production of 16.429 kg the cost for the management of the collection foreseen is around 20,667 Kwacha (nearly 2.584 euro).

- **Improvement of the current landfill:** the activity has not been implemented yet due to the lacking supply of funds but the Municipality of Mongu has already guaranteed the use of 13,2 ha of land for the construction of a new landfill.
- **Raising awareness:** In April institutional and community stakeholders have been subjected to a survey to identify their needs. In July some training courses have been organized for the benefit of teachers, market and media representatives. An handbook has been elaborated and distributed in the markets and in some secondary schools. Other awareness activities like theatre dramas and conferences have been implemented in schools and markets. 2 radio programmes about the solid waste management have gone on air. Furthermore CeLIM and the Municipality of Mongu have organized a small “**Exhibition of Solid Waste materials and practices**” on the 6th and 7th of June 2013. In June CeLIM and the Municipality of Mongu took part to the **World Hand Washing Day** when the importance of an integrated management system of solid waste was remarked.
- **Designing of a collection system:** work in progress. To implement this activity is fundamental the cohesiveness to an adequate system of taxpaying, which will be discussed in meetings and workshops with the involved partners.
- **Establishment of Community Based Enterprises** which are important to reach the objective of reducing, re-using, recycling and decomposing the solid waste. The number of CBEs to be created will be decided in a stakeholders’ meeting.
- **Installation of a biogas plant:** preliminary meetings and a feasibility study with the actors involved (Wasaza and Western Water and Sewerage Company) have been realized.
- **Planning of a waste separation right at the production point:** the separation will be promoted (for the re-using, re cycling and the disposal) for the organic residues, the plastic bags, the paper boxes, rigid and not plastics, plastic bottles, tetrapack.
- **Realization of compost system:** studies have revealed that the compost made at the waste production point is an excellent solution to reduce the transport costs. Currently the compost activities are few due to the few available collectors and the fact that the signing and the ratification of the entire municipal council to create a suitable area for the compost. Nonetheless there have been improvements following the training and raising awareness activities on the collection of organic residues for compost-making.
- **Establishment of a permanent cooperation among the stakeholders:** the stakeholders’ meeting, the signing of the legal frame work and of a collaboration agreement are being developed.



The project has been negatively affected by some unforeseen delays, lack of funds and problems related to the staff of the Municipality of Mongu which have caused a slowing down of the foreseen activities. It is believed that these problems will be quickly solved and that the project will go ahead with its interesting and useful path. u

2.3.4 Quality education for a sustainable development in the area of Siavonga and Lusitu

The action has started on the 15th of January 2013 and aims at improving the basic education for vulnerable children in the area of Lusitu and Siavonga. To achieve this objective the following have been implemented:

- To monitor accurately the project's results, an external consultant has developed a baseline analysis on the situation of the schools in the districts of Siavonga and Lusitu. The final report is the benchmark for the monitoring activity and the reference frame of the initial situation of the schools.
- Taking in consideration the low level of knowledge of the involved teachers, CeLIM has organized training courses for the teachers in partnership with the District Education Board Secretary (DEBS) of Siavonga, the Siavonga District Resource Centre - Teacher Education Specialized Service and other specific agencies.
- **Purchase and delivery of school materials and stationery**, in August each school received a detailed material list to allow the school coordinator and the teachers to specify the school's needs. It is important to underline that the community schools of Namoomba and Nabutezi didn't have any books before the implementation of the project.
- **Extracurricular activities**: On the 29th of November and on the 3rd of December some activities about hygiene education such as trips and group games were organized at the San Kizito and Nabutezi nursery. They were met with a great enthusiasm from children and teachers. A motivational workshop about education as fundamental value has been held for the students of Kulishoma school.
- CeLIM has decided to sponsor every teacher who needs to sit again the 12 grade exam. During the first project year CeLIM has supported 26 teachers.
- **Renovation of schools and building of new infrastructures**: following an evaluation made in August 2013 a suitable land to build the Spring Valley nursery has been identified. A playground has been built in the garden of the San Kizito Church. At the end of July the renovation of the school of Lusitu has started and in November also the renovation of the school's kitchen has began. Restoration interventions have been realized at the Spring Valley nursery (both inside and outside) and at the Kulishoma community school(both inside and outside).



- **Improvement of the school management:** some training courses on School Management and Administration, Psychological Counseling and Education Policy for early childhood's care and development have been held aiming at improving the competences of 9 nursery teachers. Following the same procedure 16 community schools' teachers have been trained.
- **Monitoring:** each school has received a template to adapt the data collection in order to monitor the enrolment, the attendance, the performance and the drop-out rates of the students. This will allow to have a more children-based approach. During the second project year it is foreseen to use a software for the same purpose.
- CeLIM has given a proper food supply to the schools involved in the World Food Programme in order to mitigate the negative effects of a delayed and bad management of the distribution by the Ministry in charge.
- **Improvement of the services offered in 2 the nurseries of Lusitu and Siavonga e in the nursery schools of Nabutezi and Namoomba:** in order to achieve this result some training courses have been organized.
- Income generating activities have been established and improved (like offices and shops to be rent)
- **Increase of the participation of the parents to the school's life and development:** for this purpose some training courses have been organized for the Parents Community School Committee, which, in Lusitu, have recorded an attendance of 33 participants among school committee representatives, teachers, Ward Counselor and local community chiefs.
- **Lobbying at the district and central level to improve the knowledge and the refreshing of the teachers:** the project coordinator of CeLIM takes part monthly to the Project Coordinating Committee (PCC) and to the specific Education Sub-Committee, which are excellent for an information sharing and the streamlining of the advocacy efforts on educational issues at the MESVTEE. The Committee has elaborated the Annual Common Review and it has organized the Literacy Week.
- **Lobbying at the district and central level to obtain adequate policies for the granting of state subsidies, on the school subsidy system and on the improvement of the knowledge of the teachers:** CeLIM laid the foundations for a positive and useful collaboration with the local authorities (DEBS). During frequent meeting between CeLIM and the partner a common and coordinated strategy has been elaborated for lobbying at the local level about the challenges that the community schools have to face for the achievement of a good knowledge by their teachers.

The implementation of the project hasn't faced any serious problems, although some delays have occurred. Even though the short period of time, an overall improvement of teachers' qualifying has been recorded and moreover the school drop-out rate has diminished by 8,55% and 5,52%.

2.4.5 Olga's Italian Restaurant and guesthouse, Livingstone



In 2013, after five year of activity, **Olga's** has continued to grow thanks to the fame achieved through the restaurant, the increased visibility of the YCTC project and the Guesthouse, which has recorded a rate of attendance beyond expectations. The average monthly attendance of the Guesthouse is 40% for a total number of 2023 people throughout 2013. The highest attendance rate is 79,44% and it has been recorded during August. Olga's staff is currently composed of

26 employees, who come mainly from YCTC. The good presence of clients at Olga's has allowed to donate 3.200 euro to the YCTC. Furthermore the products from the YCTC laboratories are displayed at Olga's showroom which promotes the sale and the visibility of the activities done at YCTC. Olga's buys poultry and vegetables produced at YCTC. Olga's annual average turnover is 250.000 euro. Olga's obtained the Certificate of Excellence from Trip Advisor website and is worldwide recognized as a perfect example of responsible and sustainable tourism.

3. GLOBAL CITIZENSHIP EDUCATION ACTIVITIES

3.1 Global citizenship at school, Milan and Province

The initiatives, supported partly by the local entities, partly by private contributions and partly by the self-financing and the support of the civil service volunteers, have targeted totally 62 classes throughout the year, offering different training activities to **1.026 children and youth and to 208 teachers and educators** of nursery, primary and junior high schools. The activities have been organized in collaboration with the City of Milano/ Scuole Aperte Help Desk, the ICS Cantù of Bruzzano, the Municipality of Cinisello Balsamo/ Elica Help Desk, Sconfinando Association of Sesto San



Giovanni and the IC Marconi of Concorezzo. The proposed itineraries have brought students, teachers and family across the world through traditional fairy tales characters, art, games and rights of the children. For the purpose of leading the schools towards the EXPO 2015 in Milan, the activities have focused on the theme of the food with respect to other cultures, the environment and the rights of the populations.

3.2 Waral project , Bruzzano quarter, zone 9 of the city of Milan. Cariplo Foundation Intercultural Project

CeLIM, in partnership with some bodies located in the Bruzzano quarter, in the zone 9 of the city of Milan, has started in September 2011 a biennial educational project of active citizenship, participation and improvement of linguistic competences as instruments for a better integration among the inhabitants of the quarter, who have different origins and cultures. The project is school-based and it involves all the classes inside the school: a nursery school, 2 primary schools and one junior high school. It also involves the public library and the local newspaper. Throughout 2013 the classes involved in the educational itineraries of global citizenship education were 10 (**221 children and 10 teachers**) and in April a journalism course was organized for 11 students chosen by the students of the first classes of the junior high school. In June a final party was organized with the participation of 300 people besides all the involved students.

3.3 Educational support to pre-adolescents in zone 9 of the city of Milan. Fifth Plan for the Early Childhood of the Municipality of Milan

The two-year project "Back to game", started in May 2012 and led by Aquilone

Foundation, aims at linking school services and social services to mitigate the school dropout and to promote the active and useful integration of male and female vulnerable youth inside the social fabric of some peri-urban quarters of the zone 9 of the city of Milan (Bruzzano, Affori, Comasina and Bovisasca). CeLIM in partnership with the Diocese of San Filippo Neri, organizes extracurricular educational activities for 6 classes of the junior high school Rodari in the Bovisasca quarter, where it targets 53 students for two afternoon per week throughout the school year.

3.4. Youth Council, in the city of Milan. Fifth Plan for the Early Childhood of the Municipality of Milan

The biennial project “Youth in the Zone” launched in August 2012 and led by Arci Association, has as a goal to establish Youth Councils in each decentralized area of the city. CeLIM coordinates the activities in the zone 6 (Navigli, Barona, Lorenteggio) where there are 35 schools, in collaboration with the Local Council and the teachers. In 2013 CeLIM has managed the preparatory training of 20 teachers, educators, workers and counsellors of the zone 6,7,8,9 of the Municipality of Milan. With the participation of students and teachers of 11 classes of 4 different schools, in spring 2013 the Youth Council Regulations of zone 6 was elaborated and approved by the Local Council, in autumn the first school elections have been held and on the 22 of November, in occasion of the celebration for the International Convention of the Rights of the Children, the Youth Council of the zone 6, composed of 23 members on behalf of 275 students, has officially taken office. In December the second meeting of the Youth Council has been held and the projects to be implemented throughout the year have been chosen with the help of the adult counsellors.

3.5 Integration of foreign students, Forlanini area, zone 4 of the city of Milan. Self-financed project.

The annual project, started in October 2013 is entirely organized by CeLIM and it consists of 2 laboratories of Italian language for 5 immigrant students in 2 primary schools in the Forlanini area. The lessons are weekly and lasts 2 hours for each group. To meet the needs of the families and the students a partnership with the institutions of the Municipality of Milan has been established: Local Council zone 4, Social Cohesion Department, Educational Department for the integration of foreign children and youth.

3.6 Coordination

For the 7th year CeLIM coordinates the group of Lombardy NGO known as “*Coordinamento ECM - Educazione alla Cittadinanza Mondiale di CoLomba*”: for the 4th year they have organized all together the Global Citizenship Education Week which has been held from the 20th to the 24th of May in 3 schools of Milan involving 17 NGO and 30 classes of the primary and the junior high school and on the 25th of May at the Indro Montanelli Garden in Porta Venezia where 250 people has taken part in the activities and among them 100 children involved in the treasure hunt linked to food issues and awarded with a bag of seeds each. The coordination has participated also to other meetings for the population in other 7 Lombardy provinces. CeLIM has been involved with its own representative in two educational itineraries targeting specifically adults and NGO members: 1 course on human rights in the Province of Como and one meeting about food issues in Lecco. Moreover CeLIM has been appointed inside the Secretariat of CoLomba promoter and



reference organization for the global citizenship activities for the municipalities and the institutions of Lombardy Region. As representative of CoLOMBA it also organized the activities of the group Expo of the People which is working to prepare a meeting of communities which will be held during the EXPO 2015. Furthermore CeLIM is involved, with 15 NGO of CoLOMBA, in the biennial project "Seed the future: new competences and knowledge for the future", approved in December by the Municipality of Milan to make the citizens of the province and of the region closer to EXPO 2015.

CeLIM is among the 42 promoting authorities of "Milanomakeshistory", history festival which will take place for the first time in Autumn 2014. "Milanomakeshistory" will be supported by an agreement with the Municipality of Milan and as first history field to be proposed in the festival it has chosen education. A representative of CeLIM is a member of the Scientific Organizational Committee. CeLIM is linked to NGOs and associations which are specialized in educational issues:

- Bring the World at School, study group which in 2013 has worked on the theme school and job creating educational itineraries inside different high schools with the collaboration of the participating NGOs;
- ELLIS network, which is composed of disciplinarians, associations of teachers and NGOs whose work is to work upon the educational curricula.

4. RECRUITING AND TRAINING

The work team throughout 2013 has been composed of a supervisor, a part-time professional collaborator and a girl in civil service until July for the administrative activities and the data management.

As regards the Information and Orientation sector the following activities have been implemented:

- Awareness meetings have been organized across the territory (5 in 2013 and 2 of them about the civil service) in partnership with the Federation of Volunteers in the World- FOCSIV.
- CeLIM is actively part of the Orientation Network for Voluntary Work (ROV) promoted at the provincial level by the Help Desk for Voluntary Work of Milan (CiEsseVi) which has become stronger in 2013 thanks to the participation of 30 voluntary associations.

As regards the Recruiting sector:

- The recruiting has been implemented following the existing standards and for the benefit of CeLIM in particular.
- The activity of the recruiting sector during the first part of the year has intended to recruit some people for specific internship positions which had to cover the hole left at the end of the previous civil service (February 2013) until the beginning of the new one in 2014. 6 internship offers have been activated, 20 job interviews have been conducted and 8 volunteers have been selected (2 of them have later continued to work as civil service volunteers).
- One of the main activity of the recruiting sector has been the research of new civil service volunteers for CeLIM. The tender notice for 14 volunteers for abroad has been publicized in October 2013 and through 50 job interviews the goal has been achieved. The volunteers will leave during the first three months of 2014.
- The activity implemented throughout the year has followed the path of the previous year and it has achieved the following results: **375 curricula** have been evaluated (**117** for the **civil service**; **112** have been given information about cooperation; **40** have been suggested a job in the development cooperation field; **66** have been addressed to follow another path) which led to the organization of

80 job interviews and the selection of the required people such as the project coordinator in Livingstone (Zambia), the Country representative in Albania, 4 internships in Zambia, 1 in Mozambique and 1 in Albania and 14 civil service volunteers.

- In 2013 CeLIM asked for the attainment of the European Volunteer Service (EVS). The request has been accepted and at the beginning of 2014 we have been qualified for this service. It is foreseen the launch of a project for two European civil service volunteers at our headquarter in 2014.

As regards the Training sector in 2013 the following activities have been implemented:

- A significant and considerable improvement of the pre-departure training and verify sections at the end for the civil service volunteers and International volunteers and experts.
- The collaboration as lecturers in different educational activities:
 - a. Master in International Affairs (MIA) at ISPI in Milan.
 - b. NGO and Development Diploma at ISPI in Milan.

5.COMMUNICATION AND FUND RAISING

5.1 Communication

5.1.1 A recognizable image

The year has started with the renewal of CeLIM image by a graphic design studio: change of the body type and the organization's range of colours, identification of significant graphic elements, specific treatment of the images on every kind of device, small change of the logo. These changes have led to the realization of new organization's material in different arrangements not only for the Italian office but also for Zambia, Mozambique and Balkans: headed paper, envelopes and business cards. Furthermore a new institutional brochure has been realized and the template of the different projects' brochures has been elaborated. Finally, also the letter and the newspaper to be sent to the donors have been reviewed.

5.1.2 Magazine



The release of the biannual magazine "Ad Lucem" is going on. It is sent through postal service to the active donors, through mail service to all the people registered to the newsletter and it is also uploaded on the website in PDF format for everyone who is interested: it is sent to nearly 2.600 people among donors, sponsors, journalists, volunteers and mailing list registered people. Each issue is addressed to a theme (education and professional training, environmental protection, health and nutrition, sustainable tourism) according to which CeLIM interventions both in Italy and abroad are fully described. Starting with the September issue, the graphic page layout has been changed, according to the new consolidated organization's image.

5.1.3 Mailing

The mailing is sent twice a year, alternately to the magazine. It is sent through postal service to all the active donors and through mail service to all the people registered to the newsletter list. It is necessary to update the donors on every project in order to

fund raise for it; while at the end of the year a report on the on-going project is sent to underline the results achieved throughout the year and the foreseen objective for the following year. The first mailing report of the year has been elaborated using the new graphics according to the chosen recognizable image of the organization.

5.1.4 Newsletter

The newsletter is monthly sent through mail service to 2.600 people: this group of people is composed of donors, and people who in different ways and occasions have get in touch with the organization and have registered to the mailing list. Starting with the month of June, the graphic format of the newsletter has been reconsidered according to the new image of the organization.

5.1.5 Leaflets

According to the new recognizable image, the institutional leaflets have been renewed and 3 new brochures have been realized: 2 of them on new on-going projects in the developing countries (“Community School – Quality education for a sustainable development”, “Differentiated waste collection in Mongu” in Zambia and “Unique – A fruit growers’ cooperative” in Kosovo), 1 of them about all CeLIM activities in Albania.

5.1.6 Website and Social Network

The new recognizable image has slightly affected also the CeLIM presentation on the net, both in the website and the different social networks where the NGO is present. On Facebook, the new Fanpage of CeLIM has doubled its contacts and it has exceeded 600 Likes. The Twitter page can count nearly 200 Followers. The Youtube CeLIM channel is still operating but it is underdeveloped.

5.1.7 Volunteers for the Development

The collaboration with Volunteers for the Development is going ahead, although the magazine is not existing anymore: just the website (www.volontariperlosviluppo.it) has remained and it has been strengthened, becoming with the Social Network the reference point for those who are interested in development cooperation issues and in the use of new technologies for development cooperation purposes.

5.1.8 Press Office

A press office activity has been implemented on the main national daily newspapers and related inserts, local daily newspapers, radio and websites with the constant warning about our fundraising, awareness and information events and meetings. It is important to remind the following publications: “Paola and Davide back to Africa” on the local newspaper “Noi Burgherio” of the 21st of September 2013 which is the testimony of the two volunteers back after many years in Zambia with the family; “Zambia, the real and responsible Africa. An adventure that starts in Genova” which was published in the magazine of the Ligurian airport and “Livingstone, a name, a city, an adventure to live” published on the website volontariperlosviluppo.it dedicated to the responsible tourism activities realized by the Ethical Trips Agency in collaboration with CeLIM; “8th of March– Make the soap in the Lozi land” published on the website volontariperlosviluppo.it and “Missionaries in the Barotseland” released on the Jesus magazine of July which was about the environmental protection and economic development activities implemented in the district of Mongu, Zambia.

5.2 Fundraising

5.2.1 Direct mailing

The biannual sending of mails to the donors is going on (see section 5.1.3): the first mail was sent in June and it aimed at raising funds for the education project in Zambia “Community School – Quality education for a sustainable development” while the second mail in November was meant to support the launch of a new project in Mozambique “Support to the river fishing”.

5.2.2 RID and other ways to donate

The opportunity to donate the associative quota through direct debit is not very common yet. The donors who choose the postal form are still many and the number of those who choose the online bank transfer has increased. Many people still donate in cash during events and meetings but the favourite way to donate is the bank transfer.

5.2.3 5 x1000



Throughout the year, the results of the 5x1000 campaign of 2011 have been publicly announced: it has been recorded both an increase in the number of the donors (from 375 signatories in 2010 to 421 signatories in 2011) and of the amount of money collected (total amount of **18.693,28 euro** compared with 15.780,69 euro in 2010).

Unfortunately the temporary gap between the realization of the 5x1000 campaign and the announcement of the results doesn't allow to have a precise evaluation and to foresee an improvement of the communication strategy. Nonetheless also this year CeLIM has relied much on this kind of fundraising opportunity by publicizing the NGO's fiscal code and explaining how CeLIM will use the money collected. The online mailing service for the donors, news and banners on the website, news on the Social Networks, cards and press office release have

been realized, distributed and used in different occasions and for different target groups: members, donors, financial experts and private companies.

5.2.4 Ethical favors

Despite of the small promotion of the initiatives for special occasions, both the Certificate for a Good Action to be sent to the guest of honour following a charitable contribution made on his/her behalf and the ethical favors have been requested by many people. The funds collected in this way have doubled compared to the previous year and they have been used to support the projects in the developing countries: especially for the benefit of the educational activities of the Community School project in Zambia.

5.2.5 Crowd funding

Once again CeLIM has tried to support a project for the realization of an online fundraising portal: in occasion of the Milan City Marathon, of which *Rete del Dono* is partner, an appeal to support the soap production activities in Mongu has been launched but the results achieved have been disappointing.

5.2.6 Christmas gifts

Also this year, a small market has been realized inside the Milanese headquarter of CeLIM during the Christmas period with the aim of promoting and financially supporting CeLIM projects and activities, through the sale of the products realized inside these projects (textile products realized by the professional training centre YCYT in Zambia, the food products of Qendra AMT cooperative in Albania, soaps produced by the women cooperatives of the economic development and environmental protection project in Zambia).

Like the previous year, space has been given to other charity associations: Alma, the a non profit association of Mozambique and Silver Tent, an Onlus which support the Palestinian population. 2 brand new template of greetings cards and a new calendar, dedicated to the 60 year history of CeLIM (1954-2014) have been realized.

5.2.7 Companies

CeLIM has been chosen by **Leroy Merlin** as beneficiary of the non-awarded prizes of its contest: 60 vouchers for a total commercial value of 21.660 euro.

The campaign “We laughed for a serious thing” has started to be well known not only among the citizens therefore it has been supported by a commercial activity in Como Province, it has been positively welcomed by a **Family Banker Mediolanum** of Milan Province and it has become to spread inside a professional Milanese office and a Roman company.

For Christmas, the customization of the greeting cards has been approved just by one company (**Frigerio Food Ingredients**), which has been supporting CeLIM for many years and the collaboration has been strengthened with the establishment of 2 commercial spaces in Milan to distribute calendars and Christmas greetings cards.

5.2.8 Foundations

Throughout the year, 6 foundations and companies have been contacted. Each contact has been followed by the sending of instructive material, brochures and leaflets about the projects. 2 foundations have replied positively contributing to the co-financing of some projects.

5.3 Events

- **Milano City Marathon – Milano – 7th of April**

Participation to the Charity Program of the sport event to raise funds to support the project “Biodiversity, environmental protection and economic development in Mongu”, Zambia.

- **We laughed for a serious thing – Milano – 4/5th of May**

For the 8th consecutive year CeLIM took part to the National fund raising event organized by FOCSIV to raise funds for the Food right projects in the developing countries. 7 stands have been placed in the city of Milan and in the hinterland and 3



stands have been placed outside the Province. In the end 2.020 bags of rice have been sold and the money collected has been given to the project “Sustainable development in Albania”.

- **Piano and Orchestra Concert n.4 in Sol minore Op.40 composed by Rachmaninov- Auditorium, Milan- 27th of October**

The concert, already in the schedule of Verdi Foundation, which for the third consecutive year has offered some tickets to CeLIM. The income of the tickets’ sale has been used to support the project “Biodiversity, environmental protection and economic development in Mongu”, Zambia.

- **Babbo Running – Milan– 14th of December**

5km non competitive marathon. Half of the registration cost of the 50 participants, who chose to run for CeLIM, has been used to support CeLIM activities.

- **Ethical Twists in the heart of the city of Milan – Milano, CeLIM headquarter – from 23/11 to 21/12**

Organization of a market of handicraft products from those countries where CeLIM works in order to support NGO activities in the developing countries and in Italy(see section 5.2.6). As last year, the volunteers from Amici CeLIM have organized a fund raising stand.



5.4 Supporting Groups

5.4.1 Warrantors

The group of warrantors- important people from the academic, ecclesiastical, entrepreneurial and social world who share the values behind CeLIM activities- has been constantly involved in the initiatives and it has been asked to give its own contribution in different occasions. 6 people, who are not yet signatories, usually join the group which is composed of 14 warrantors.

5.4.2 Amici CeLIM

The association AMICI CeLIM, struggle to find new members: the few resources left are insufficient to plan and implement new activities to support the NGO but the association is willing to help CeLIM during fund raising events and educational and recreational activities. During the first three months of the year the association has been in charge of the Global Citizenship Education activities of CeLIM.

5.4.3 Bethesda Association

Also this Christmas, the Milanese association of Cannero Street has decided to support CeLIM activities in Zambia by supporting the project “Community School- A quality education for a sustainable development in Zambia”.

5.4.4 Local Groups

CeLIM group of Erba, after a last partnership with the office of Milan in order to organize an awareness event about the Sustainable development project in Albania in the city of Cantù (CO), has decided to dissolve and to become a different association.

6. ASSOCIATIVE LIFE

CeLIM associative life has maintained throughout 2013 the regular rhythm, which foresees 3 significant meetings across the year: the Spring Assembly, the planning meeting in September and the Christmas Eve in December.

6.1 General Assembly in April

The annual assembly of the organization was held on the 22 of April 2013 with a total number of 25 voting members. The works of the assembly have included the close examination of the final balance of 2013 and the opening balance of 2014. The attention of the assembly has been focused, also this year, on the economic situation of the organization and on the improvement of the activities. Over a two-year period we have halved the structural costs hoping that this difficult decision will guarantee our association more sustainability. The assembly has been the opportunity to remind the celebration for the 60th birthday of the organization which will be celebrated during 2014.

6.2 Membership Day in Autumn

The associative day organized on the 29th of September 2013 in the community of Villapizzone in Milan, where some members of the association live, has recorded a good participation (30 participants), going on with a tradition started in 2012. During the first part of the day, the participants focused on the specific theme of the environment related to the development, which is very important for us. Therefore we discussed the specific projects in Zambia and Mozambique, sharing the results and the achievements. The second part of the meeting has been characterized by the participation of Bruno and Enrica Volpi, who were volunteers in the 60s, that through their testimony, have led us to think about the value of our association. At the end of the day the programme for the celebration of the 60 year of CeLIM and an update on EXPO 2015 and the participation of the NGOs to this event have been presented. The work done has been very much interesting and useful for future ideas and thoughts and the treatment received by the community has been really appreciated.

6.3 Christmas Eve

Even this year the final year members' meeting has been organized during the party lunch of CeLIM to celebrate Christmas organized before the Christmas holidays.

Other activities with the active participation of the members

Besides the above-mentioned events, which characterized the associative life, the members and the sympathizers of the organization have had, throughout the year, other possibilities to meet and to actively take part to other events described in the Communication and Fund Raising section.

Management Committee meeting

The NGO Management Committee has met 11 times throughout the year.